

rmLexington WAIT LIST POLICY

- The wait list is for applicants who wish to put an apartment on hold and are willing to wait for the next available unit or are pre-leasing for a later time.
- The rental rate will be the current market rent at the time of placement in a unit.
- The applicant must provide an estimated time for their move in: _____
(earliest date – latest date)
- Applicant must pay both the \$40.00 application fee and the \$300.00 holding fee plus the completed application and be approved in order to go on the rmLexington Waiting List.
- You have 72 hours or 3 days to get the \$300.00 holding fee back if you change your mind from the day you first apply or date listed below, whichever is the earlier. *If you are not approved for some reason you will receive the \$300.00 holding fee back.*
- We will attempt to meet all your specifications on floor levels and locations you request however, this cannot be guaranteed. The \$300.00 hold fee is non-refundable if a bedroom size comes available in your time frame as specified and you choose not to accept it. Note: if your specification is a first floor unit for medical reasons, a physician statement is required. Holding fees will be refunded under those cases should a first floor apartment not be available in your time frame.
- The \$300.00 will be refunded if we cannot place you within the three weeks of your estimated time for move in. The \$40.00 application fee is non-refundable.
- Once assigned an apartment, your name will be removed from the waiting list. The \$300.00 holding fee will be forfeited if you fail to occupy the assigned apartment on the assigned date. If you choose to remain on the waiting list for a later time, a new \$300.00 holding fee will be required and you would be placed at the bottom of the list.
- Your application will be re-screened/verified prior to permanent placement without additional cost of application fee.
- Your application will be placed on an “inactive” status and you will lose your wait list placement once four units are offered to you. “Inactive” status means you will be required to contact the office when you are ready to move, but you will not lose your hold fee.
- Once you are placed in a unit the \$300 holding fee is not refundable or transferrable.

By signing below, I understand and agree to the waiting list policies:

_____ Date _____ Time _____